

GUIDELINES FOR THE PREVENTION OF THE COVID-19 SPREAD IN THE PORT AREA - COMMERCIAL SECTOR

The following operational guidelines are adopted in order to identify further specific precautionary measures to protect health at the workplace. They are issued after the meetings of the technical table held on 11 and 12 March 2020 in the presence of representatives of the Western Ligurian Sea Port Authority, Local Health Authority, USMAF (Maritime, Air and Border Health Office of the Ministry of Health), Port Companies, Companies pursuant to art. 17 of Law no. 84/1994, Road Transport Companies, trade unions, and following the Prime Minister's Decree of 11 March 2020 (see attachment). The risk assessment duties of employers remain unchanged.

We remind the measures to be taken following the working table held on 24 February 2020 that can be found in attachment, including the dissemination of information about the hygiene measures to be adopted at the workplace.

1. Companies should conform their operating procedures to the purposes of the attached Prime Minister's Decree as far as their working cycle is concerned. In particular, we highlight point 7 of art. 1: i) the intensification of sanitization measures; ii) the implementation of anti-contagion safety protocols; iii) provisions relating to precautions on interpersonal distance at the workplace.

2. Companies should carefully read the previous provisions and assessments of the Health Administration and other measures relating to the matter with the support of the competent doctor in order to ensure their application. The measures will be available in the dedicated section of the website of this Authority;

3. Given the constant evolution of the situation, it is recommended to take care of a constant updating also autonomously and through trade associations and to adapt the risk assessment and related measures.

4. The following operational measures are indicated:

a) Companies should implement periodic cleaning and disinfection of spaces and means of work. The periodicity will be established by the employer in relation to the characteristics and uses of the premises, after consulting the competent doctor and the RLSA (Worker safety representative). This is an activity of cleaning and disinfection of the premises, equipment and means of work performed using products having the characteristics indicated by the Ministry of Health on 22 February 2020 in the Communication no. 5443.

b) adoption by companies of anti-contagion protocols with particular attention to:

- at each change of shift, the personnel should perform the cleaning and disinfection of the surfaces of the equipment and means of work which are subject to hand contact, using appropriate disinfectant products made available by the employer, after hearing the competent doctor. The employer instructs the personnel on how to use these products.

The cleaning and disinfection process also includes the ventilation of the vehicles

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for about 5/10 minutes and in any case for a period not shorter than that indicated in the product instructions. The personnel is required to previously clean his hands using the disinfectant products made available by the employer before accessing the vehicle;

- compliance with the interpersonal distance of one meter and, where this is not possible, the use of individual protection tools. These tools consist of "surgical" masks as standard equipment for the containment of the disease spread by air. In relation to particular types of tasks, companies will evaluate the use and supply of protective gloves;
- the organization of reception systems for road transport, external users and passengers in order to avoid traffic congestion and overcrowding. Companies are engaged to develop digital systems for the exchange of documents with road transport and users in general;
- Companies are also engaged to implement the exchange of documents between the ship and the terminal in ways that reduce the contact between sea and land personnel.

5. Management of the personnel tested certainly positive for COVID-19 and management of the "close contacts" of the person tested positive for COVID-19: the territorially competent health authorities receive the notification of the suspected/confirmed case and carry out the epidemiological investigation to identify the "close" contacts (last definition was set by the Ministry of Health on 9 March 2020). After a phone call, health authorities impose the "quarantine" measure with active surveillance for a period of fourteen days from the last contact and/or implement other necessary measures (e.g. swab etc.) in compliance with current health protocols.

6. Pursuant to the Prime Minister's Decree of 8 March 2020 and art. 1 paragraph 1, lett. b) of Prime Minister's Decree of 9 March 2020, those who are suffering from symptoms of respiratory infection and fever (higher than 37.5°) are strongly recommended to stay at home and limit social interactions as far as it is possible and to contact their doctor.

Bearing in mind art. 4 paragraph 2) of the Prime Minister's Decree of 8 March 2020, Companies are required to comply strictly with these guidelines.

Genoa, 12 March 2020