

Updated Guidelines issued by the Western Ligurian Sea Port Authority on 12 March 2020 concerning the containment and management of the epidemiological emergency from COVID-19.

After the measures adopted at national level and the meetings of the technical tables following the issue of the Guidelines on 12 March 2020, the guidelines are updated as follows:

1. All companies and personnel are required to adopt the measures indicated in the “Shared regulatory protocol on the measures to contrast and contain the spread of the Covid-19 virus in the workplace”, which was signed by the Government and the Stakeholders on 14 March 2020.

Among the provisions contained in the aforementioned protocol, we remind that:

- it is necessary to provide the distribution of adequate PPE (Personal Protective Equipment). Confindustria will provide the Western Ligurian Sea Port Authority with the necessary PPE also for distribution;
 - it is necessary to set up a Committee for the application and verification of the rules of the protocol with the participation of trade union representatives and RLS (Worker safety representative);
2. all companies and personnel in the transport and logistics sectors are required to comply with the obligations set out in the document shared by the Italian Ministry of Transport, Employers' associations and Trade unions on 20 March 2020 (Attachment no. 1).
 3. In relation to the results of the local working tables, companies:
 - are required to constantly raise workers' awareness on the conduct to be followed in order to prevent the spread of the infection;
 - are required to take organizational measures to avoid overcrowding and close contacts among the personnel. In this regard, companies implement staggered work shifts, companies limit the number of teams operating at the same time, companies create teams of possibly homogeneous workers, companies implement the mapping of the workers in order to facilitate any epidemiological investigation by health authorities;
 - ensure the temperature control of the personnel before the access to the workplace;
 - collaborate with Health Authorities for the definition of any "close contact" of the staff members at the workplace or who in any case has been tested positive for the COVID-19. If a staff member at the workplace or outside develops fever and symptoms of respiratory infection such as cough, s/he must immediately inform health authorities and the personnel department also through the emergency numbers for COVID-19 provided by the Region or by the Ministry of Health. For the safety and health protection of workers, companies and health authorities will in any case inform each other immediately on the declarations received.

4. With reference to the road transport, we remind that:
- Companies should adopt measures to limit access to document exchange area and to keep the interpersonal distance.

All personnel are required to comply with the aforementioned measures;

- Companies in the commercial sector are required to collaborate with the Western Ligurian Sea Port Authority concerning the document digitization in order to achieve a modality of document exchange as homogeneous as possible within the port system;
- terminal operators facilitate the document exchange with the navigation companies in a digital form instead of in paper as today;
- companies are required to ensure the presence of toilets reserved for road transport staff and ensure adequate daily cleaning;
- as it is still prohibited to open refreshment points in the port area, terminal operators facilitate to provide a "smart lunch" service for the road transport personnel according to shared modalities.

The President
Dr. Paolo Emilio Signorini

27 March 2020

