

**COVID-19 TASK FORCE INNER GROUP** (Western Ligurian Sea Port Authority, ASL PSAL of the Port - Local Health Authority's Service for prevention and safety in the workplace, ASL 3 - Local Health Authority's Service for Hygiene and Public Health, Trade Unions and Associations, Confindustria Genoa) **FOR INFORMATION, COMMUNICATION PROCEDURES AND ACTIVATION IN CASE OF POSITIVE OR SUSPECTED CASES AMONG PORT WORKERS - 9 April 2020.**

The topic of the meeting is on in-depth analysis and specifications requested by Trade unions and Associations, on the initial communication procedures relating to the Local Health Authority's guidelines implementing the meeting held on 30 March 2020.

The Western Ligurian Sea Port Authority reports on the differentiated dissemination of the memo issued on 30 March 2020 (transmission to Trade Unions and Associations, Confindustria, all companies in the commercial and industrial sector), and the consequent Local Health Authority's guidelines, including the dedicated number (specific transmission only to company RSPPs - Heads of the Prevention and Protection Service and Trade Unions and Associations participating in the restricted table, due to the reserved number); this last transmission is nearing completion, given the need to acquire the specific email address of the RSPP in particular for smaller companies.

The ASL 3 Local Health Authority highlights the implementation of its guidelines and the activation of the dedicated telephone number and reminds that this phone number should remain confidential, as it should be used in a targeted and appropriate way for procedures aiming at the safety of workers and companies. The Local Health Authority reminds that there are other general information or emergency numbers, which are not to be confused with the dedicated number, precisely for the purpose of its function of immediate assessment of situations, for the protection of port workers, and to avoid congestion and diversion. It is reported the establishment of teams operating in the area for the implementation of the testing.

The Local Health Authority and the Western Ligurian Sea Port Authority reiterate what has already been expressed in previous memos issued on the importance of information and of the involvement of employees, also in terms of self-responsibility in reporting symptoms, in order to protect their colleagues.

Confindustria Genoa expresses appreciation for the initiative and the willingness of the companies to take on the tasks set out in the Local Health Authority's guidelines, which are the topic of today's meeting.

The Local Health Authority reminds that the first information and communication should take place through the dedicated number between the Local Health Authority and qualified subjects to describe the "case" and the company situation where the person who reports symptoms has worked. The in-depth analysis focuses:

- i) on the first communication of the "case" by the worker, and on its specific follow-up;
- ii) on the involvement of the workers' safety representatives in the situation. In the information dissemination, an element to be taken into account is the privacy of the infected or potentially infected worker. The individual protection of the data should take into account the public health

emergency as well as the inevitable spread of the state of health, due to the necessary "close contact" surveillance.

The following procedural clarifications result from the in-depth analysis, which will be disseminated in addition to the aforementioned guidelines.

I. The worker who reports a suspected symptomatic state at the workplace or from home, preferentially contacts the competent company doctor or the RSPP. The competent doctor is central to assess the symptomatic state and therefore transmit to the Local Health Authority the medical/health information acquired by the worker, in case of a "highly suspected case". The processing of information must reconcile the right to confidentiality and health protection of the workers, limiting the health data treatment to the health personnel.

The worker should be informed that this report does neither constitute nor activate the emergency service, and does not allow to receive information. Therefore, it is recommended to contact the N.U.E. 112 in case of an emergency/health emergency or to use the dedicated institutional numbers to receive information.

II. If the worker reports to the RLSA - Worker safety representative or to the company management instead of the above-mentioned subjects, they will immediately inform the RSPP and the competent doctor, who will preliminarily contact the worker as described in point I.

III. After the preliminary contact, in case of a "highly suspected case", the competent doctor will contact the Local Health Authority through the dedicated number. The Local Health Authority will contact directly the worker and will assess the situation. In case of a "highly suspected case", the Local Health Authority will activate the current protocol, including the testing; in this case, the RSPP and the company will be supported in the adoption of preventive measures while waiting for the result of the testing (such as the "close contact" surveillance and additional and targeted cleaning or disinfection).

IV. After this first phase, the RSPP and the company will be supported by the competent doctor and will inform the RLSA and convene the company safety committee, in case of a "highly suspected case" or simply suspected case. All this also for the purpose of a correct and balanced information of workers as well as ensuring worker's privacy or limiting the information to what is essential to workers' health protection.

V. Regardless of the aforementioned public support procedure, the specific responsibility of RSPP, competent doctor, employer and worker remain unchanged for any possible situation of the current emergency phase.

This Memo will be disseminated as an integration of the aforementioned Local Health Authority's Guidelines, to the same subjects as referred to above.

Concerning the Savona port area, the competent Local Health Authority is a different one and will outline and manage delicate and demanding procedures, the ASL 3 Local Health Authority reports contacts with the Local Health Authority in Savona, which will evaluate the possibility of similar procedures, based also on its structure and resources.

Concerning the distribution of the masks, the Western Ligurian Sea Port Authority reports that in the previous days approximately 25,000 masks were delivered, of which 17,200 to Confindustria Genoa and about 8,000 to the Unione Industriali of Savona.

The Western Ligurian Sea Port Authority Inspectorate reports the receipt of almost all safety protocols (in total 47, including all terminals) and its ongoing targeted and detailed inspections on the 13 points of the protocol (also with priority to the terminals); the general outcome on the implementation of the protocol and on the measures actually implemented is generally and on average satisfactory; there are few cases of protocol inadequacy; the inspections have been coordinated with the ASL PSAL of the Port during the last week.

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